

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane County Appraisal District met on Wednesday, August 16, 2023 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Emily Barton – Treasurer, Judy Crumrine and David Whitaker - members. Stephen Campbell, Josh Budowsky, Michael Parks & Gary Young all from Thos. Y. Pickett & Company. Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District were also present.

** Pritchard & Abbott cancelled their presentation at 11:00 a.m., so the start of the meeting was moved to 1:30 p.m.

1. Gena Norvell called the meeting to order at 1:31 p.m.
2. There were no public comments and no citizens present.
3. Stephen Campbell of Thos. Y. Pickett & Company then made a presentation to the Board regarding MIUP Appraisal services. After some discussion, Byron Bitner made a recommendation to the Board to approve the contract with Thos. Y. Pickett & Company for the MIUP Appraisal services. Emily Barton made the motion to approve the contract with Thos. Y. Pickett & Company for 2024 – 2025. The contract price is \$160,000 for each year. Second by David Whitaker. Motion carried unanimously.
4. Judy Crumrine made the motion to approve the minutes from the May 31, 2023 meeting. Second by Emily Barton. Motion carried unanimously.
5. Emily Barton then presented the Treasurer's Report with a checking account balance of \$160,894.35. David Whitaker made the motion to approve the Treasurer's Report as presented. Second by Judy Crumrine. Motion carried unanimously.
6. The Board of Directors then reviewed all bill payments since May 26, 2023. Emily Barton made the motion to approve all bill payments as presented. Second by David Whitaker. Motion carried unanimously.

7. Gena Norvell then opened the Public Hearing on the 2024 proposed budget at 2:07 p.m. The Public Hearing was closed at 2:17 p.m. with no one present.
8. After some discussion, Judy Crumrine made the motion to approve the 2024 budget of \$498,015 as presented. Second by Emily Barton. Motion carried unanimously.
9. Byron Bitner then presented the Board the contract from Pritchard & Abbott for the Mapping/GIS & Website Services. After some discussion, David Whitaker made the motion to approve the Pritchard & Abbott contract for Mapping/GIS & Website Services as presented for the years 2024 - 2025. Second by Judy Crumrine. Motion carried unanimously.
10. Byron Bitner then presented to the Board the contract from Pritchard & Abbott for the Computer System Lease/License Agreement. After some discussion, Emily Barton made the motion to approve the Pritchard & Abbott contract for the Computer System Lease/License Agreement for the years 2024 – 2025. Second by David Whitaker. Motion carried unanimously.
11. The Board of Directors then reviewed the Quarterly changes per Sec. 25.25b.
12. Emily Barton made the motion to adjourn the meeting at 2:25 p.m. Second by Judy Crumrine. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer